

Borough of Munhall  
Workshop Meeting Minutes  
Council Chambers, 1<sup>st</sup> Floor,  
1 Raymond Bodnar Way, Munhall Pa, 15120  
June 11, 2024 @ 6:30 P.M.

- I. **Call to Order** – Meeting was called to order by President Brennan @ 7:00 P.M.
- II. **Pledge of Allegiance** – Eagle Scout Ryan Hyland
- III. **Roll Call** – Mr. Little completed Roll Call

Present:

Richard Brennan: President of Council  
Kevin Ondo: Vice President of Council  
Maureen Fry: Council Member  
Timothy Eads: Council Member  
Bernie Shields: Council Member  
Richard Votedian: Council Member  
David Younkings: Council Member  
Robert Falce: Mayor

Absent:

Greg Evashavik: Solicitor

Others:

Tim Little: Interim Borough Manager  
Matt Elyes: KLH Engineer  
Bob Bicsey: Public Works  
Dave Cannon: BCO/Code/Zoning  
Glenn Coles: Fire Chief  
Thomas Fullard: Chief of Police  
Melissa Haverty: Stenographer

- IV. **Executive Session:** Borough Council conducted an Executive session 6:00 p.m. until 6:30 p.m. to discuss borough Manager position and an employee's salary. Any legislative/administrative action, if any, shall be taken at the Regular Council Meeting on Tuesday June 18, 2024.
- V. **Registered Presentation:**
  - Ryan Hyland – Eagle Scout Project, Kennedy Park:  
Ryan has chosen Kennedy Park for his Eagle Scout Project. Ryan would like the Council to approve this request. Ryan is going to raise funds and seek donations. The revitalization of Kennedy Park would be as follows: General Park Clean up, fixing the lighting, clean the memorial, replace the bronze torch that is missing on the monument, but he is unable to order the exact one to replace it. Ryan contacted a

company but it is going to cost \$1200.00 to make a replica, Ryan would also like to place a brand new plaque and rededicate the monument to Veterans who have served in wars after Vietnam since there is no memorial in Munhall dedicated to them, remove the graffiti, repaint the light posts, replace the light post that is damaged, replace the light for the flagpole, refurbish the benches, place trash cans in the park with outdoor style cans, also make new entrance signs to the park, and dedicate the park to John F. Kennedy.

**VI. Public Comments:**

- a. **Mr. Brad Pietryga:** Margaret St resident has concerns about 1336 Margaret St that unfortunately caught fire in June of 2023. Mr. Pietryga has concerns since this structure is a safety concern to the residents on this street. Mr. Pietryga also asked if there were any emergency funds set aside for a situation like this. Mr. Elyes from KLH engineers is going to put 1336 Margaret St out for bid for an emergency demo instead of waiting for the grant process. The cost is set at \$ 21,000.00. The borough needs three (3) phone bids, and the lowest bidder will be awarded the contract.
- b. **Mr. Mike Havrilla** – Hilltop St resident has concerns about three (3) abandoned houses. Mr. Cannon (BCO) explained that 848 Hilltop is under development, the other two (2) houses are up for Sheriff's Sale.
- c. **Mr. William Hanna:** Carnold St resident is asking about the eight hundred-thousand-dollar amount (\$ 800,000.00) for the Creek St project. Mr. Hanna asked if that was the final price of the project. Mr. Hanna also stated that there is five hundred thousand dollars (\$ 500,000.00) set aside for capital improvement. Mr. Hanna also had concerns about outside sales of alcohol. Mr. Hanna also stated that the Planning Commission should look at the Zoning and ordinance throughout the Borough.

**VII. Reports:**

- a. **Finance:** No Report available
- b. **Public Works:** Cutting Grass, and painting lines. Mr. Brennan asked Mr. Bicsey about the traffic light at 22<sup>nd</sup> Ave and Main Street. Mr. Bicsey stated that to repair the sensors in the ground it would cost Ten Thousand dollars (\$ 10,000.00).
- c. **Parks & Recreation:** Mrs. Fry, Mr. Brennan, and Mr. Ondo went and visited Vine Street Park and noticed that some branches, and bushes needed cut and removed. Also, the back half gate needs to be locked due to cars driving on the grass. President Brennan also mentioned about bocce ball court at Vine St. Request for Trautman field to have court lines painted. Mrs. Fry and Mr. Brennan also said that they would like to see more basketball leagues use West Field.
- d. **Code Enforcement:** Report Attached. Building Permits 7, Occupancy Inspections: 22, Lien Letters 11, Code enforcement Issues: 62, and Court hearings 3
- e. **Engineer's Report:** Mr. Elyes stated that the new total for Creek Street is going to cost eight hundred thousand dollars (\$ 800,000.00) instead of the estimated cost of six hundred thousand dollars (\$600,000.00). Mr. Elyes also stated that Ravine Street is holding up. The paving project is under budget with the worst streets on the list. A

speed study was conducted on Ravine Street, and the sign readings were turned off and the speeding got worse. Mr. Eyles recommended that Council vote to have Trans Study develop a Traffic Calming Plan.

- f. **Fire Chief's Report:** Report Attached. Next week we will have training for pump, ladder, and ground training.
- g. **Chief of Police Report:** Report Attached. On June 8<sup>th</sup> Officer Boehme had the annual bicycle safety event, 15 kids attended, 15 helmets were given out, and 3 bicycles were checked for safety issues. Officers responded to a total of 716 calls for service. Made 35 arrests, conducted 115 traffic stops, and issued 103 citations. A Borough Resident that is attending Pitt Johnstown for his Criminology degree contacted Chief Fullard about the Ride Along Program the Our Police Department offers.
- h. **Manager Report:** Mr. Little reported that 844 & 846 Ravine St would be completed this week. Mr. Eyles is writing a mitigation letter about the Creek Street landslide. Mr. Little is also looking into an account that the Borough has called the Fire Escrow account which has thirty thousand dollars (\$ 30,000.00) available. Mr. Little also mentioned that at the last meeting about The Borough of Homestead possibly needing a road opening permit due to work that was being done, that permit was not needed. Mr. Little mentioned that grant applications were being investigated for Main Street and the Old Borough building for possible revitalization. Mr. Little and Assistant Chief Caterino are getting information for a program called NIBRS. NIBRS is an incident-based reporting system in which agencies collect data on each single crime occurrence. NIBRS data are received from participating local, state, and federal law enforcement agencies having automated records systems. Mr. Little gave an update on the internet service at Woodhill. Duquesne Light and Mr. Little had a scheduled zoom call discussing the charging stations for the new EV Garbage trucks that will be arriving within the next eighteen to 24 months. Mr. Little stated to Duquesne Light that this conversation should be held with the New Borough manager.

#### **VIII. Public Discussions or Concerns.**

Mr. Brennan, Mr. Ondo and Mr. Bickey walked through the Old Borough Building. Mr. Brennan stated that it is pretty much cleaned out. Mr. Brennan also mentioned that Munhall Cares could utilize the Old Police garage for their items, and sales. Mr. Brennan also discussed having the boiler system looked at to being repaired or replaced. Mr. Brennan spoke about the Pizza Company having outside seating hours while serving alcohol and food. Mr. Brennan would like to give the Pizza Company a sixth (6) month trial period. There were some concerns addressed by community members. Some of those concerns are:

Maureen Fry is concerned about the safety of the residents while walking, jogging, pushing baby strollers, food falling on the ground and someone slipping or falling. Sandy Matthews has concerns about being a nuisance. Mrs. Matthews also had concerns about a deck being built at the back of the business. Mr. Dombroski would like to see the businesses on Main St. thrive, but he has concerns about the sidewalk being only 10ft and how residents would be able to walk Main Street. Mr. Shields has concerns about the outside dining hours. Mr. Brennan will also speak with the Solicitor about the liabilities of having outdoor seating.

**IX. Items for consideration for the Regular Meeting:**

- a. 2024 Road Paving Program
- b. Advertise for the Bidding of Creek Street Revitalization.
- c. Pizza Company sidewalk dining-seating
- d. Consider agreement with Novus Strategies (formerly Commonwealth Consulting)
- e. Consideration for changing the Candidate to attend the Center for Environmentally Sensitive Maintenance course for PA's dirt and Gravel Grant for Creek Street.
- f. Consideration to place two (2) Borough vehicles a 2011 Ford F-550 (T8 with 76,737 miles), and 2013 Ford Police Vehicle (M5, 97,719 miles) on Municibid for auction sale.

**X. Motion to Adjourn Meeting:**

**Motion:** Richard Votedian

**Second:** David Younkins

**All:** Unanimous