

Munhall Borough  
Regular Council Meeting Minutes  
Council Chambers, 1<sup>st</sup> Floor  
1 Raymond Bodnar Way, Munhall, Pa 15120  
June 18, 2024 – 7:00 P.M.

- I. **Call to Order:** – Mr. Brennan called Council Meeting to Order at 7:05 P.M
- II. **Pledge of Allegiance:** – Led by Dave Kasiorek
- III. **Roll Call** – Melissa Haverty - Stenographer

**Present:**

Richard Brennan, Council President  
Timothy Eads, Council Member  
Robert Falce, Mayor  
Maureen Fry, Council Member  
Kevin Ondo, Vice President Council  
Bernard Shields, Council Member  
Richard Votedian, Council Member  
David Younkens, Council Member

**Absent:**

Matt Eyles: Engineer

**Others:**

Timothy Little, Interim Borough Manager  
Robert Bicsey, Public Works  
David Cannon, Code Enforcement/BC  
Glenn Cloes, Fire Chief  
Greg Evashavik, Solicitor  
Thomas Fullard, Chief of Police  
Melissa Haverty, Stenographer

IV. **Executive Session Announcements:**

- The Borough Council conducted an Executive Session on June 11, 2024, from 6:00pm-6:50pm to discuss Borough Manager position and an employee’s salary, and before tonight’s Council Meeting of June 18, 2024 from 6:30pm-7:00 pm to discuss the TVC parking lot issue. Any legislative/administrative action, if any, shall be taken at tonight’s Council Meeting on Tuesday June 18, 2024.
- The Borough Council conducted an executive session on June 18<sup>th</sup>, 2024, starting at 6:30 p.m. with adjournment at 7:00 p.m. to discuss the Borough Manager position, and discussed TCVCS (Turtle Creek Valley Community Services) parking lot issue.

V. **Reports:**

- **President’s Report:** There is no report due to the Council working on countless things. Mr. Eyles was not present for his report, but the Engineers report was available in the Council Packets. Mr. Brennan also stated that the Creek Street project will cost Eight Hundred Thousand Dollars (\$800,000.00). Mr. Brennan asked if we have received any bids for the demolition of two (2) properties, one at 1336 Margaret. St which caught fire in June of 2023, and 1701 Martha Street due to a

landslide. Mr. Little stated that the Engineer needs three (3) phone bids that do not exceed the threshold amount of approximately Twenty-One thousand dollars (\$ 21,000.00) for the demolition of these two properties. That amount may be higher due to the bidding threshold tied to the CPI (Consumer Price Finder).

- **Solicitor's Report:** Mr. Evashivak explained that the Steel Valley COG oversees the demolition of properties. Steel Valley COG was informed that the Borough needs legal clearance to raze both properties. Mr. Evashivak stated that there is one way that the Borough can seek emergency demolition and that is to have the properties condemned as a safety hazard by the Engineer.
- Also, Mr. Evashivak spoke about receiving letters from Working America/AFCLC along with a Law Firm that is challenging the Solicitation Permits across America for extended hours that could possibly lead into dusk. Mr. Evashivak spoke with the Chief to inform the other officers not to cite the Solicitors due to this being in a higher court. This concludes the Solicitors report.
- **Mayor's Report:** Mr. Darrell Hunt (Emergency Management Coordinator) contacted Mayor Falce about opening a cooling center on the second floor in the Community room due to extreme heat. The cooling center will be open from 11:00 am until 5:00 p.m.
- Munhall main Street Market Nights will be held on June 28<sup>th</sup> from 5:00 pm. until 9:00 pm. The theme will be dress your decade.
- Mayor Falce welcomed Bri back. Bri was the first high school student to represent the mayor's advisory board. That concludes the Mayor's Report.
- **Chief of Police:** Chief's Report is included in Council's Packet. There were 716 calls for service, 35 arrests, 115 traffic stops, and 103 traffic citations. This concludes Chief Fullard report.
- **Chief of Fire:** Chief's report is included in Council's Packet. 49 calls, 27 in house, 22 requests for assistance and mutual aid, 4-minute response time from dispatch to truck, and a 6 minute on scene response time. Chief Coles also stated that Munhall Fire Departments are preparing for the heat wave and are prepared to call in additional units if needed. That concludes Chief Coles report.
- **Code Enforcement:** Mr. Cannon's report is included in Council's packet. Mr. Cannon has sent out 250 high grass letters, 60 to 70 magistrate hearings are scheduled for July 16<sup>th</sup> 2024. Mr. Cannon also stated that once residents start receiving letters that they tend to start taking care of their property.
- **Public Works:** Mr. Bickey reported that Public Works are cutting grass, and patching holes. Also, the fence is completed on Ravine Street. Mr. Brennan asked if the paver has been removed and it has not been picked up yet.
- **Managers' Report:** Manager's Report is included in Council's Packet. Mr. Little confirmed that the fence is completed on Ravine Street.
- Mr. Little received the Authorization to Advertise for bids on the Landslide on Creek Street.
- Mr. Little is also going to reach out to the former borough manager about a fire escrow account. Homestead borough does not need a road opening permit for their

storm sewer program. Assistant Chief Caterino is working with Novus Strategies for a Grant with NIBERS which is a Police Software Program.

- At Woodhill Park the IT equipment has been updated to enhance the internet.
- **Sewer Authority Report:** Mr. Younkins has announced that MMSSA has hired a working foreman and will add a worker to help start completing dye tests so that the dye tests are done by the Sewer Authority for more accuracy.

#### **VI. Approved Meeting Minutes**

- **Work Session, May 14, 2024**

Motion: [Mr. Ondo](#); Second: [Mr. Shields](#); Vote: [Unanimous](#)

- **Council Meeting, May 21<sup>st</sup>, 2024**

Motion: [Mr. Eads](#); Second: [Mr. Younkins](#); Vote: [Unanimous](#)

#### **VII. Registered Presentation:**

Mayor Falce presented Ryan Hyland with a letter from Munhall Council, Mayor Falce and the Borough of Munhall on granting permission for the revitalization of Kennedy Park.

#### **VIII. Public Comments for Consideration:**

- Resident Maggie Richardson (Margaret St) spoke at today's Council meeting with concerns on 1336 Margaret St a house that caught on fire in June of 2023. Mr. and Mrs. Richardson live right next door to the home that was destroyed in the fire. Mrs. Richardson showed Council pictures of the home falling into their yard and is causing a hazard. Mr. Richardson also stated that he is informing the neighborhood children not to play around the structure. As of June 18<sup>th</sup> 2024 it has been 385 days since the fire and the house is still accessible and not considered unsafe. Mr. and Mrs. Richardson would like the council to take the necessary actions to raze this home.
- Resident Brad Pietryga who also lives on Margaret Street asked about the three phone bids that were discussed on June 11<sup>th</sup> 2024 at the work session meeting has the Engineer or the Borough has received any of that information? Mr. Pietryga expressed his frustrations because nothing is being done about this situation. Mr. Pietryga asked the council why the Engineer was not present at tonight's meeting. Mr. Evashavik stated that the Borough has not received any of the information for the three phone bids, but he has been in contact with the Engineer, and they are working on solving this issue.
- Susie Collins a resident on West Run Road asks Council who is accountable for this home not being condemned. The Council will call a special meeting to discuss the bids from the different demolition companies. The Engineer has expressed concerns about how to expedite this fast.
- Mrs. Fry would like to have this situation resolved within two weeks of tonight's meeting.

- Mr. Little suggested public works could somehow help with the situation in the Richardson’s backyard until the home is razed. Brianne Frances was at the scene of the fire on June 2, 2023 as one of the Munhall Firefighters.
- Brianne stated how upset she was since the house is still standing.

**IV. Items for Consideration:**

1. Motion to pay bills for the period May 1, 2024 through May 31, 2024, summarized as follows:

Administration	\$75,953.21
Government Building	\$8,175.26
Police	\$241,259.41
Fire	\$21,877.81
Public Safety	\$21,876.65
Health & Sanitation	\$78,403.17
Public Works	\$184,179.79
Recreation	\$7,043.70
Debt Services	\$70,674.35
Insurance/Bene	\$5,165.00
Other	<u>\$117,720.17</u>
<b>TOTAL:</b>	<b>\$832,328.52</b>

**Motion: Mr. Votedian;**

**Second: Mr. Eads;**

**Vote: Unanimous.**

2. Motion to approve Payroll for the periods ending:

2024: May 9	\$157,354.24
2024: May 23	\$167,479.84
TOTAL:	<b>\$324,834.08</b>

**Motion: Mr. Younkins; Second: Mr. Ondo; Vote: Unanimous**

3. Motion to award the 2024 Road Paving Program as indicated on the Borough Engineer's submitted spreadsheet to El Grande Industries, Inc. of Donora, Pa for the sum of \$396,182.50.

**Motion; Mr. Younkins; Second: Mrs. Fry; Vote: Unanimous.**

4. A motion to approve the outside café seating to The Pizza Company (Larry Stahl, LLC), 3502 Main St. Munhall, PA 15120 as depicted on the submitted illustration from the applicant and as discussed at the May 14 and June 11, 2024 Borough Council Work Sessions for a period of six (6) months ending on December 18, 2024.

**Roll Call was requested to Approve this Motion.**

<b>Councilwomen Fry: No</b>	<b>Yes: 5</b>
<b>Councilmen Younkins: Yes</b>	<b>No: 2</b>
<b>Councilmen Shields: Yes</b>	
<b>Council Vice President Ondo: Yes</b>	<b>Motion Passes 5 to 2</b>
<b>Council President Brennan: No</b>	
<b>Councilmen Votedian: Yes</b>	
<b>Councilmen Eads: Yes</b>	

5. Motion to enter into an agreement with Novus Strategies for government relations and grant writing from June 1, 2024 to May 31, 2025 for the annual sum of \$27,000.

**Motion: Mr. Eads; Second: Mr. Votedian; Vote: Unanimous**

6. Motion to rescind the May 21, 2024 Council Meeting motion to appoint Vice President of Council, Kevin Ondo, to attend the Center for Environmentally Sensitive Maintenance (ESM) Course on July 31 & August 1, 2024 in Beaver County to comply with the PA Dirt and Gravel Road Program grant.

**Motion: Mr. Ondo;                      Second: Mr. Eads;                      Vote: Unanimous**

7. Motion to appoint Assistant Public Works Director, Scott Mccullough, to attend the Center for Environmentally Sensitive Maintenance (ESM) Course on July 31 & August 1, 2024 in Beaver County to comply with the PA Dirt and Gravel Road Program grant.

**Motions: Mr. Shields                      Second: Mr. Younkins                      Vote: Unanimous**

8. Motion to approve the placement of the 2011 Ford 550 (T-8, 76,737 mi.) and 2013 Ford police vehicle (M-5, 97,719 mi.) on Municibid for auction sale.

**Motion. Mr. Younkins;                      Second: Mr. Votedian;                      Vote: Unanimous**

9. Motion to approve a wage increase from \$21.00/hour to \$23.00/hour for John Szczypinski, Human Resource/Finance Coordinator.

**Motion: Mr. Younkins                      Second: Mr. Eads                      Vote: Unanimous**

10. A motion to approve a traffic calming study on Ravine St.

**Motion: Mr. Younkins                      Second: Mr. Eads                      Vote: Unanimous**

11. A motion to authorize to advertise sealed bid submissions for the Creek St. stabilization project.

**Motion: Mr. Eads                      Second: Mr. Votedian                      Vote: Unanimous**

12. Motion to approve the placement of a Handicap parking sign in front of 1208 Margaret St. upon recommendation of the Chief of Police.

**Motion: Mr. Ondo**

**Second: Mr. Eads**

**Vote: Unanimous**

13. Motion to approve the placement of a Handicap parking sign in front of 2412 Dewey St. upon the recommendation of the Chief of Police.

**Motion: Mr. Votedian**

**Second: Mr. Younkins**

**Vote: Unanimous**

14. A motion to appoint Planning Commission members:

Roll Call was needed for the Voting in of the New Planning Commission Members

**Candidates are as follows:**

William Hanna – 2 votes

Michael Sarrino – 7 votes

Edward Miller – 5 votes

Mr. Michael Sarrino and Mr. Edward Miller are voted in for the Planning Commission with terms to be discussed.

**Roll Call:**

**Councilwomen Fry: Mr. Sarrino and Mr. Miller**

**Councilmen Younkins: Mr. Hanna and Mr. Sarrino**

**Councilmen Shields: Mr. Sarrino and Mr. Hanna**

**Council Vice President Ondo: Mr. Sarrino and Mr. Miller**

**Council President Brennan: Mr. Sarrino and Mr. Miller**

**Councilmen Votedian: Mr. Sarrino and Mr. Miller**

**Councilmen Eads: Mr. Hanna and Mr. Sarrino**

**V. Public Comments:**

Mr. Ken Weir (landlord) has questions about delinquent sewer bills and when the tenant stops paying but enters a payment plan with the Authority unbeknown to the landlord. Then the tenant walks away and moves. The landlord should be made aware of

the payment plan. Mr. Weir also asked about legal fees, late fees, and who receives those fees. Mr. Younkins directed the resident to attend a Sewer Authority meeting.

Mrs. Ondo expressed about a day and time for a Community and Prop Meeting.

Mr. Hanna inquired about the New Borough Manager if there was a start date, also asked when Mr. Little's last day is, which is Friday June 28<sup>th</sup> 2024.

**VI. Adjourn to Executive Session (if needed) and Adjournment:**

**Motion: Mr. Brennan**

**Second: Mr. Shields**

**Vote: Unanimous**