

**Borough of Munhall
Regular Council Meeting Minutes
Wednesday, February 20, 2019 7:00 P.M.**

I. Call to Order – President Falce

II. Pledge of Allegiance – Led by Girl Scout Cadette Troop 52412

III. Preliminary Announcements

- Presentation of Proclamation to Girl Scout Cadette Group 52412.
- Mayor Brennan announced a fund raiser at the Thompson Club for Mrs. Grzybs as well as letting everyone know the details of the SVHS play The Sound of Music.

**Roll Call: Councilman Ballas; Councilman Inglis; Councilman Petruzzi;
Councilman Stein (Absent); Councilman Tichon; Councilman Votedian;
President Falce**

NOTICE TO ALL PUBLIC SPEAKERS ADDRESSING COUNCIL

- **COMMENTS WILL BE LIMITED TO THREE MINUTES**
- **MUST AVOID REFERENCES TO PERSONALITIES AND PERSONNEL RELATED ISSUES.**

IV. Speaker(s):

- **Maureen Fry – 124 West Virginia Ave - Borough Business – Mrs. Fry thanked Mr. Biscey and Public Works for their hard work plowing the streets. There was a discussion regarding the website and responsibilities to post. Secretary Wirth advised the website is still in design. She offered to assist anyone in need of minutes, agendas etc. She advised to contact her directly at the Borough office. Mrs. Fry asked the process for creating and approving the budget. Manager Joseph Varhola explained the process. Mrs. Fry asked about specific items and differences from year to year and Councilman Tichon advised these are questions that can be answered from the Borough Managers office. She asked about \$130,000 donated to the Carnegie Library. President Falce explained it having been a referendum that was passed. Mrs. Fry asked about the cleaning crew and how satisfied we are with their work. She asked if there is an update on the fire station remaining where it is. Councilman Votedian said the current plan is to stay where it is. Mrs. Fry asked if all the summer help students are Steel Valley students. Councilman Inglis confirmed they are.**
- **Michael Orr – 847 Creek St – Ravine Street - Not in attendance**
- **Charles Parnell – 2101 Orchard St – Borough Building – Mr. Parnell expressed his concerns for the current Borough building. He asked Council to sell the Willis Center and use the proceeds to fix the current building. He said his friends and others do not want the current building to go. Mayor Brennan thanked Mr. Parnell for coming and said he has spoken to residents himself who would like to see the Willis Center go up for sale.**

V. Reports from Borough Officials:

Mayor – Mayor Brennan advised he asked for \$12,000 to have a professional company come in and professionally clean the building. He discussed his concerns regarding the website. He voiced his concerns for the turn around time for postings. Manager Varhola advised what we are working towards. Secretary Wirth discussed further what work is being done on the site. Mayor Brennan advised he is not satisfied with the way things are going with the site. Mrs. Wirth advised she understands his concerns and reiterated she is willing to provide anyone with anything they need until the site is completed. President Falce and Councilman Votedian asked for time, until the next Council meeting, to get forward movement on the site. Mayor Brennan advised there is Senior program through SVSD that will allow anyone 62 and over to sign up for a card that will allow them in to events (sporting and otherwise) free. He spoke of budget loss item from HDH to Travelers. Manager Varhola advised this number will change depending on the workers comp as this number will depend on the salaries as well as Fire department vehicles now being covered under the Borough. Mayor Brennan advised he would like to go over these numbers with Joe. Mayor Brennan asked President Falce if the manpower used thus far by our public works department will be calculated in to the cost. And he has concerns about them working in the building until asbestos abatement. Engineer Lampark advised unless they are creating dust, there isn't a hazard. Mayor Brennan advised walking through creates dust and he feels there is a danger. He then thanked Public Works for their dedication to the residents and clearing the roads. Mayor Brennan discussed Sergeant Cibula for his assistance with a recent Fire and Officer Hayden should be commended for his recent work in saving the life of a resident. He then asked for the public to be more aware of handicapped signs in the area. He will be instructing the department to begin ticketing people parked in those spaces.

Solicitor – Mr. Evashavik advised he has worked on the memorandum of understanding for our first DROP applicant. He also discussed the contract with Sable Kennel.

Manager – Manager Varhola discussed CodeRed emergency notification system. He was also notified Munhall again is a Banner Community and there will be a meeting to be presented with the document.

Engineer – Colin Lampark advised TK Architects has been working on floorplans for Willis Center with updated costs. He also advised, after several discussions with the architect and Munhall representatives, the environmental survey should be updated. This will help if we keep and rent office space, we move in to or we sell Willis Center. It will give a plan of action to abate the building. Mayor Brennan asked for Colin to explain what the survey is, and he advised it will test for asbestos, lead or any other contaminant(s) and how to remove them if any exist. Colin then advised there was a possible DCNR Grant for local parks and he, Becki and the COG are working to see if this is a possible grant for the Borough. He advised it is a 50% match grant and we would need to come up with the project(s). President Falce asked to Colin to forward the grant information to the Parks and Recreation committee for review. Mayor Brennan asked about the Harvey Street project and the compromising of the road. Colin advised of the plans for the

project. Mayor Brennan asked if the creek would be cleaned. Colin advised that is part of the project. He advised they are optimistic on a start before the April rains.

Public Works Supervisor – Report Submitted - Mr. Bicsey add the new truck came in and 1500 Ton of Salt has been delivered.

Police Chief – Report Submitted.

Fire Chief – Report Submitted.

Code Enforcement Officer – Report Submitted. Thanked Jackie Coles for awareness of a resident who didn't have fire detectors in residence and this awareness saved her and her sons life.

VI. Public Comments on Items for Consideration:

Donna Ondo – Motion #5 – Where was the job posted? Manager Varhola advised the job is not posted as they usually rehire from the previous year and word of mouth. President Falce reiterated. Mrs. Ondo asked if there are background checks as well as drug and alcohol testing. Chief Campbell advised they do not run background checks on juveniles. Mr. Varhola advised they have drug tested in the past but have not done any on this group. President Falce explained the cost vs part time summer help. Mrs. Ondo asked to confirm residency for applicants, and they were confirmed.

Donna Dreshman – Motion #1 – How many parcels can be offered to the neighboring property owner? Solicitor Evashavik advised we can not make offers to anyone directly. There were conversations about advertising and that they are all vacant properties. Manger Varhola advised he has a list that will be available for view. Mayor Brennan asked if the Borough owns all of them and Solicitor Evashavik said he will be title searching each one. Motion #5 - There was a discussion with Council and Solicitor Evashavik regarding the terms open for the Planning Commission. There are two full term openings, one alternate position and one position to complete the term for Jeff Reis who has moved out of the Borough. Motion #7- Mrs. Dreshman asked Engineer Lampark if he knew when the advertising will take place for the 2019 Paving Project(s). He advised he would like to have it advertised in the next week or so that they can open bids at the next Council meeting. She asked where it will be advertised, and Colin advised locally but they will be posting it to the local contractor boards as well. New Motion to be added -Mrs. Dreshman asked for clarification regarding the DROP program and Solicitor Evashavik explained. New motion to be added - Donna then asked where the advertising for the new environmental survey will be posted. Engineer Lampark advised this is a professional service therefore it doesn't have to be posted but they will probably get a couple quotes. He stated the advertising will come when they decide what to do with the survey.

Michael Capp – Motion #3 – Discussed issues with like services he signed up for in the past. Manager Varhola and Chief Campbell explained the program as it will be available. Councilman Votedian suggested a class for seniors if the motion is passed. Added Motion regarding environmental survey - He suggested the survey company be made aware if we decide to do major renovations.

Councilman Tichon clarified the boards/committees that Mark Fallon intended to be considered for.

Mayor Brenna asked if there is currently an alternate for the Zoning Board and Mrs. Donna Dreshman advised there is. He asked if there are more than one and she stated there has only been one. There were discussions on the role of the alternate and that person only votes if one of the other board members is absent from a vote and they can attend all meetings with comment and input, but they don't vote unless another voting member is absent.

VII. Items for consideration:

1. Motion to approve Solicitor Evashavik to begin process of auctioning off 9 Borough owned parcels.

Motion: Councilman Tichon; Second: Councilman Ballas; Vote: Unanimous

2. Motion to approve the new 2019 agreement with Sable Kennels for the monthly amount of \$225.00.

Motion: Councilman Ballas; Second: Councilman Votedian; Vote: Unanimous
Comment: President Falce supports this as Sable is a no kill shelter.

3. Motion to authorize the Borough Manager to set up the CodeRed, Emergency Mass Notification service for the Borough in the amount of \$2893.00

Motion: Councilman Votedian; Second: Councilman Tichon; Vote: Unanimous

4. Motion to hire Nate McCullough, Alex Ligeros, Silas Krupa, Evan Kostelnik, Anthony Digiannurio, Aidan Digiannurio, Jacob Tichon, Alex Casper and Jamison Mays as 2019 PW summer help at the rate of \$8.50 per hour.

Motion: Councilman Votedian; Second: Councilman Petruzzi; Vote: Unanimous for everyone except 2 abstentions - Councilman Inglis abstained from on Evan Kostelnik. Councilman Tichon abstained from voting on Jacob Tichon.

5. Motion to appoint the person(s) to serve on the boards/commissions. The number of persons and list is below: Appointments highlighted below.

Planning Commission: (3) persons

Lois Brenner

Maureen Fry

Kenneth Gibbs

Janice Lordon

Jason Carter

Mark Fallon* - Removed per his request

SV Enterprise Zone: (2) persons

Harvey Inglis, Incumbent

Joe Satira, Incumbent

Leah Kuzac*

Mark Fallon* - Removed per his request

Zoning Board: (3) persons
F= Full Term, A= Alternate and
R = Remainder of Jeff Reis' term

Donna Dreshman, Incumbent - F
William Pelger - A
Thomas Burke, Incumbent - F
Leah Kuzac*
Mark Fallon* - R

MSSMA: (1) person
Larry Schamus, Incumbent
Craig Ruston
Mark Fallon* - Removed per his request

*Late submission

See Additional Roll Call Voting Sheet for Back Up

6. Motion to approve the January 16, 2019 minutes.
Motion: Councilman Tichon; Second: Councilman Votedian; Vote: 5 Yea and 1 abstain by Councilman Ballas as he was not present at the January 16, 2019 Council Meeting.

7. Motion to advertise the 2019 paving project(s).
Motion: Councilman Ballas; Second: Councilman Inglis; Vote: Unanimous

8. Motion to approve 1 handicapped space at 213 N. Lehigh Ave
Motion: Councilman Ballas; Second: Councilman Inglis; Vote: Unanimous

9. Motion to pay bills for the period January 15, 2019 through February 19, 2019, summarized as follows:

Administration	\$ 23,917.27
Police:	\$ 64,657.89
Fire:	\$ 39,885.74
Health & Sanitation:	\$ 50,432.92
Public Works:	\$ 142,381.47
Recreation:	\$ 2,425.77
Miscellaneous:	\$ 13,769.40
TOTAL:	\$ 337,470.46

- The Public Works total includes \$61,869.34 for salt.

Motion: Councilman Inglis; Second: Councilman Votedian; Vote: Unanimous

10. Motion to approve Payroll for the period of January 10th and 24th, 2019

2019: January 13th	\$ 128,759.34
2019: January 24th	<u>\$ 157,922.53</u>
TOTAL:	\$ 286,681.87

Motion: Councilman Ballas; Second: Councilman Petruzzi; Vote: Unanimous

11. Motion to approve the revised memorandum of understanding with regards to the DROP program.

Motion: Councilman Tichon; Second: Councilman Inglis; Vote: Unanimous

12. Motion to authorize the engineer to advertise and take bids for the 2019 paving projects.
Motion: Councilman Tichon; Second: Councilman Petruzzi; Vote: Unanimous

Other/Additional Matter(s):

VIII. Adjournment:

Motion: Councilman Votedian; Second: Councilman Tichon; Vote: Unanimous


Robert Falce – President of Council