

Borough of Munhall

Council Agenda Meeting Minutes

Tuesday, September 20, 2022

The September 20, 2022 meeting of the Munhall Borough Council was called to Executive Session by Mr. Brennan at 6:53 pm in the executive conference room to discuss personnel and real estate matters.

Mr. Brennan called the Council Meeting to order at 7:29 pm in Council Chambers.

Mr. Abrams took the roll:

Present:

Richard Brennan, Council President
Maureen Fry, Council Member
William Hanna, Council Member
Kevin Ondo, Council Vice President
Jason Stein, Council Member
Richard Votedian, Council Member
David Younkings, Council Member

Absent:

Others:

Seth Abrams, Borough Manager
Robert Bicey, Public Works Supervisor
David Cannon, BCO/Zoning/Code Enforcement
Rob Falce, Mayor
Tom Fullard, Police Chief
Ed Pletsch, Fire Chief
Greg Evashavik, Solicitor
Courtney Dumm, Engineer

All recited the Pledge of Allegiance

Reports

President's Report: Mr. Brennan reported that the Enterprise Zone is looking to reorganize and rebrand.

Mayor's Report: Mr. Falce spoke about the upcoming Community Day on October 1, 2022 and stated that volunteers are needed.

Solicitor's Report: The employee handbook has been reviewed with recommendations made to the Borough Manager.

Borough Manager's Report: On file. Mr. Abrams reported that he has worked with the engineer to put together a plan to camera and evaluate the storm sewer pipes in five designated "hot" zones beginning with Main St due to grant funds already being available, and to be immediately followed by the Shady Ave area. After the camera work is completed with flow studies further plans can be developed off of those results.

Engineer's Report: Ms. Dumm reported that the paving of Raymond Bodnar Way is well under way and that the MS4 application to PA DEP will be completed, signed by the Manager and submitted by September 30, 2022.

Public Works Report: Mr. Bicsey reported that in addition to the reported activities the crews have been doing a significant amount of hot patching on the roads. Mr. Ondo reminded the public that there is a 50lb weight limit on trash cans. He has observed cans that are overloaded in the parks and cans that are filled with water in the alleyways. The weight of these cans pose a danger to the sanitation crew. Residents were also reminded that the Borough dumpsters at the parks are not for the personal disposal of construction materials.

Police Report: Chief Fullard reported on arrests. There have been four concerts held at the Carnegie Library of Homestead since the beginning of September. None have resulted in resident complaints regarding parking, nor were any violations observed.

Fire Department Report: Chief Pletsch reported that he attended the FMI training in North Carolina. The Fire Department did respond to 3 significant fires including one involving solar panels, and one on Longfellow Dr. Pets were involved in one fire and the responders were able to perform CPR and resuscitate at least 2 of the animals. Chief Pletsch noted that his term expires on December 31, 2022.

Code Enforcement: Mr. Cannon reported on his activities for the month. His report is on file. PA DEP has given the go ahead for the construction of the Checker's/Rally's restaurant on 8th Ave.

Finance Committee: Mr. Hanna reported that there is a current forecast to run a surplus for the remainder of the year if the RAC-P grant funds are deposited by the middle of December. The RAC-P grant for the Borough building is still awaiting final paperwork before the funds are released. Budget meetings will begin in October

Sewer Authority: Mr. Younkins reported that the Sewer Authority's new building is undergoing the required renovations.

Motion to approve Meeting Minutes: Mr. Votedian made a motion to accept the August 16, 2022 meeting minutes as presented. Mr. Ondo seconded. Motion passed unanimously.

Speakers:

Paul Fisher from Paul A Fisher Insurance Services and Florian Rajakovich from HUB international both presented backgrounds on their individual insurance firms to Council. Mr. Fisher is the current broker of record. Mr. Rajakovich is vying for the Borough's business.

Public Comments:

none

Business Items:

1. Motion to amend the agenda and add a motion to the agenda. Motion made by Mr. Younkins and seconded by Mr. Votedian. Motion carried.

- 1a. Motion to add the hiring of an administrative employee to the agenda. Motion made by Mr. Votedian and seconded by Mr. Hanna. Motion carried.
2. Motion to approve the bills from August 11th to September 16th. Motion made by Mr. Younkins. Seconded by Mr. Hanna. Motion carried.
3. Motion to approve the payrolls for August 3rd, 17th and 31st of 2022. Motion made by Ms. Fry and seconded by Mr. Younkins. Motion carried.
4. RESOLUTION OF THE BOROUGH OF MUNHALL AUTHORIZING THE FILING OF A KEYSTONE RECREATION, PARK AND CONSERVATION FUND LIBRARY CONSTRUCTION GRANT TO RENOVATE THE CARNEGIE LIBRARY OF HOMESTEAD, MUNHALL, PENNSYLVANIA Motion made by Mr. Stein. Seconded by Mr. Votedian. Motion carried.
5. RESOLUTION OF THE BOROUGH OF MUNHALL AUTHORIZING THE BOROUGH MANAGER TO SIGN CONTRACTS, AGREEMENTS AND GRANTS WITH THE PENNSYLVANIA DEPARTMENT OF EDUCATION for the purpose of applying for the Keystone Recreation, Park and Conservation Fund Library Construction Grant to Renovate The Carnegie Library Of Homestead, Munhall, Pennsylvania on behalf of The Carnegie Library Of Homestead. Motion made by Mr. Younkins. Seconded by Mr. Stein. Motion carried.
6. Approve an appropriation of \$2,600.00 donation and up to \$3,000.00 of in-kind labor to be contributed towards the Munhall Community Day. Motion made by Mr. Votedian. Seconded by Mr. Hanna. Motion carried.
7. Motion to approve and adopt the Munhall Employee Handbook. Motion by Ms. Fry. Seconded by Mr. Younkins. Motion carried.
8. Motion to hire Joy Jacobs as a full time administrative assistant at a rate of \$17.00 plus benefits with an effective date of September 21, 2022. Motion made by Mr. Votedian. Seconded by Mr. Younkins. Motion carried.

Comments by Council:

Adjournment:

Mr. Votedian made a motion to adjourn at 8:38 pm. Mr. Stein seconded the motion. Motion carried unanimously.

Respectfully submitted,

Seth Abrams
Borough Manager